



it's your move!

Call to Action

Executive Committee Meeting

Chicago, Illinois

September 11, 2007

Tom Cackler, Director
National CP Tech Center



Administrative Support Average Annual Budget = \$307,000
(Totals for year 1 and 2 = \$614,000)

Model ASAA Budget = \$750,000 per year
Current Funding = 40% of modeled funding

Administration (includes project management system)	\$50,000
Administrative support	\$40,000
Database	\$50,000
Collaboration Connection	\$70,000
Communications	\$50,000
Outreach	\$30,000
Track coordination	\$60,000
Travel	\$25,000

\$375,000 x 2 indirect

\$750,000



Administrative Support Average Annual Model Budget = \$750,000

	Needed for one year	FHWA seed money for one year
Project Management System (15% of effort)	\$112,500	\$39,000 (35% of total needed)
Communications (15% of effort)	\$112,500	\$36,000 (32% of total needed)
Collaboration (20% of effort)	\$150,000	\$53,000 (35% of total needed)
Executive Committee Support (10% of effort)	\$75,000	\$60,500 (80% of total needed)
Track Support (40% of effort)	\$300,000	\$118,500 (40% of total needed)

TOTAL	\$750,000	\$307,000
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Proposed Pooled Fund Agreement



Draft 1 Collaboration Agreement

- Overall format (boxes)?
- Content?
- Revisions?
- Other suggestions?

**CP ROAD MAP
COLLABORATION AGREEMENT ITEMS FOR DISCUSSION**

PURPOSE: By signing this document, _____ [organization] _____ indicates its commitment to the goals of the Long-Term Plan for Concrete Pavement Research and Technology (the **CP Road Map**) and agrees to actively and collaboratively participate in the CP Road Map program, to the extent possible, through the following selected (checked "yes") and/or added activities:

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	1. Participating in periodic briefings about the CP Road Map.
<input type="checkbox"/>	<input type="checkbox"/>	2. Identifying staff within appropriate offices to act as liaisons with the CP Road Map Administrator, and to be point persons for the activities outlined below.
<input type="checkbox"/>	<input type="checkbox"/>	3. Reviewing research programs' priorities with a view to aligning them with CP Road Map research priorities.
<input type="checkbox"/>	<input type="checkbox"/>	4. Where possible, support collaboration, in the funding, conduct, and subsequent implementation of in-house concrete pavement-related research by seeking out partners directly or with the help of the Road Map Administrator.
<input type="checkbox"/>	<input type="checkbox"/>	5. Where practical, review research projects tasks and output (in-house or contracted) to see if they can be aligned to the CP Road Map.
<input type="checkbox"/>	<input type="checkbox"/>	6. Making collaborative funding, conduct, and implementation of research one of the criteria in the award of research contracts.
<input type="checkbox"/>	<input type="checkbox"/>	7. Developing and participating in new and innovative ways to jointly fund projects.
<input type="checkbox"/>	<input type="checkbox"/>	8. Promoting peer review of work in progress and prior to completion.
<input type="checkbox"/>	<input type="checkbox"/>	9. Identifying and conducting or supporting research follow-up activities, including further research, training, and technology transfer activities.
<input type="checkbox"/>	<input type="checkbox"/>	10. _____
<input type="checkbox"/>	<input type="checkbox"/>	11. _____
<input type="checkbox"/>	<input type="checkbox"/>	12. _____
<input type="checkbox"/>	<input type="checkbox"/>	13. _____
<input type="checkbox"/>	<input type="checkbox"/>	14. _____

Signature: _____

Title: _____

[Name of organization] _____

Date: _____



Draft 2 Collaboration Agreement

Overall format?

Content?

Revisions?

Other suggestions?

CP ROAD MAP COLLABORATION AGREEMENT ITEMS FOR DISCUSSION

PURPOSE: By signing this document, _____ [organization] _____ indicates its commitment to the goals of the Long-Term Plan for Concrete Pavement Research and Technology (the **CP Road Map**) and agrees to actively and collaboratively participate in the CP Road Map program, to the extent possible, through any or all of the following activities or other appropriate activities:

1. Participating in periodic briefings about the CP Road Map.
2. Identifying staff within appropriate offices to act as liaisons with the CP Road Map Administrator, and to be point persons for the activities outlined below.
3. Reviewing research programs' priorities with a view to aligning them with CP Road Map research priorities.
4. Where possible, support collaboration, in the funding, conduct, and subsequent implementation of in-house concrete pavement-related research by seeking out partners directly or with the help of the Road Map Administrator.
5. Where practical, review research projects tasks and output (in-house or contracted) to see if they can be aligned to the CP Road Map.
6. Making collaborative funding, conduct, and implementation of research a criterion in the award of research contracts.
7. Developing and participating in new and innovative ways to jointly fund projects.
8. Promoting peer review of work in progress and prior to completion.
9. Identifying and conducting or supporting research follow-up activities, including further research, training, and technology transfer activities.
10. _____
11. _____
12. _____
13. _____
14. _____

Signature: _____

Title: _____

[Name of organization] _____

Date: _____



Draft 1 Action Plan (committee)

Overall format?

Content?

Revisions?

Other suggestions?

ACTION PLAN					
To obtain commitment of TRB Committee AFN10 to the CP Road Map					
<p>Desired result: TRB Committee AFN10 adopts resolution in support of CP Road Map and/or adopts the following criteria (or criteria in similar spirit) when developing research problem statements: The research outlined in the proposed problem statement does one or both of the following:</p> <ul style="list-style-type: none"> • Addresses one or more CP Road Map priorities. • Has the potential to fill or partially fill a gap in research identified in the CP Road Map. 					
Actions	Responsible Person	Materials Needed	Target Date	Completion Date	Comments
1. Invite Administrative Support Group to a committee meeting to discuss how collaboration could work	RUWithus				
2. Prepare committee members with background info	RUWithus YNOT IAm	It's Your Move brochure			
3. Administrative Support Group presents Call to Action at committee meeting	RUWithus				
4. TRB Committee 213 votes to adopt a resolution in support of CP Road Map	WeR				
5. Follow-up: Send copy of resolution to admin support group	RUWithus				

Draft 2 Action Plan (organization)

Overall format?

Content?

Revisions?

Other suggestions?

ACTION PLAN					
To obtain commitment of Federal Highway Administration to the CP Road Map					
Desired result 1: FHWA signs Collaboration Agreement (or approves resolution of intent) to support CP Road Map.					
Desired result 2: FHWA joins pooled fund for Administrative Support Group funding.					
Actions	Responsible Person	Materials Needed	Target Date	Completion Date	Comments
1. Set up meeting between Administrative Support Group and appropriate FHWA decision makers to discuss how collaboration could work	RUWithus				
2. Prepare FHWA personnel with background info	RUWithus YNOT IAM	It's Your Move brochure; pooled fund proposal			
3. Admin Support Group presents Call to Action plan to FHWA	RUWithus				
4. FHWA signs Collaboration Agreement (or adopts a resolution)	WeR				
5. FHWA joins Administrative Funding Pooled Fund	WeR				
6. Follow-up: Send copy of Collaboration Agreement (or resolution) to Admin Support Group	RUWithus				